

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority:

Sproatley Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Emma Mitchell - Clerk

Date:

	£	£
Balance per bank statements as at 31/3/21:		
Business Rerve Account	9,156.69	
Business Rerve Account	1,809.81	
Current Account	10.00	
	<hr/>	10,976.5
Petty cash float (if applicable)		-
Less: all payments as at 31/3/22		
	(16,653.39)	
	<hr/>	(16,653.39)
Add: all receipts as at 31/3/22		
	14,969.5	
	<hr/>	14,969.5
Net balances as at 31/3/22		<u>9,292.63</u>