

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority:

Sproatley Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Emma Mitchell - Clerk

Date:

	£	£
Balance per bank statements as at 31/3/22:		
Business Reserve Account	7,472.64	
Business Reserve Account	1,809.99	
Current Account	<u>10.00</u>	9,292.63
Petty cash float (if applicable)		-
Less: all payments as at 31/3/23	<u>(13,810.76)</u>	(13,810.76)
Add: all receipts as at 31/3/23	<u>15,454.88</u>	<u>15,454.88</u>
Net balances as at 31/3/23		<u><u>10,936.75</u></u>