

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Sproatley Parish Council

County area (local councils and parish meetings only):

**Financial year ending 31 March 2026**

Prepared by (Name and Role):

Emma Mitchell - Clerk

Date:

31/03/2026

	£	£
<b>Balance per bank statements as at 31/3/2025:</b>		
Business Reserve Account	8,186.69	
Business Reserve Account	1,868.28	
Current Account	<u>10.00</u>	
		10,064.97
Petty cash float (if applicable)		0.00
Less: all payments as at 31/3/2026 (enter these as negative numbers)	<u>(14,011.87)</u>	<u>-14,011.87</u>
Add: all receipts as at 31/3/26	<u>17,660.47</u>	<u>17,660.47</u>
<b>Net balances as at 31/3/2026 (Box 8)</b>		<u><u>13,713.57</u></u>